

**Beauregard Parish Library**  
Board of Control Minutes  
August 3, 2016

The Library's Board of Control met at 205 S. Washington St. on the above date at 4:35 pm. In attendance were Jo Blankenship, Molly Poe, Elizabeth Brasseaux, Janet Pitre (arriving late), Erin Chesnutt, and Angela Lannen, presiding. Absent were Pat Andrews, Tranquil Crosby, Merle Stout (honorary), and Rusty Williams, ex officio. Lannen called the meeting to order at 4:35.

Jo Blankenship moved to amend the agenda to include "8.2 Statistical Reports and 8.3 Land Donation Updates." Molly Poe seconded and the motion passed. Having previously read the minutes from our May 2016 meeting, Elizabeth Brasseaux moved to accept the minutes as presented. Jo Blankenship seconded the motion and it passed unanimously. With no members of the public present, the meeting progressed to the next agenda item.

The Board declared the following items as surplus, effective July 21, 2016 on motion by Jo Blankenship, seconded by Molly Poe.

5 tube-style TVs w/ stands' Variety of metal and wooden shelving units (most date from before the 1990s fire / rebuild), 11 desks of various styles, round table, triangular stand, group of plastic chairs, small broken refrigerator, Computers – obsolete and/or broken iMacs, various PCs (hard drives wiped clean), group 15 in. LCD monitors, 2000 van, Miscellany including old computer periphery, mousepads, UPSs, used and obsolete programming materials, broken clocks, broken water cooler, etc.

The Board then discussed and approved the proposed New Parent Leave policy for addition to the Library's Employee Manual on motion by Jo Blankenship with second by Elizabeth Brasseaux. The Board stipulates that any payroll-deducted expense due from an employee must be paid to the Library before the expense's due date and in conjunction with the Library's billing cycle while the employee is on unpaid leave.

Angela Lannen and Molly Poe then updated the Board on theayscale committee's progress. They propose a base annual increase with built-in options for professional development / continuing education goals that, when met, raise the amount of the increase. The committee, Lannen, Poe, and Blankenship, will continue meeting to firm up proposals and have Erin Chesnutt run the numbers to present various options to the Board at our next meeting.

Erin Chesnutt then presented the Board with a schedule of upcoming events for their review. The Board then reviewed the FY 2015 audit findings, monthly statistical reports, YTD financial reports and a Summer Reading Program wrap-up report. The Board heard from Erin Chesnutt the latest regarding land donation efforts for the East and South Beauregard library branches. The Wye donation from Cameron Communications is under review by Steve Landrineau's office before we can file with the Clerk of Court. The Ragley Historical Society president called Chesnutt a few weeks ago and is working with a surveyor to provide the necessary documents to move forward with the Ragley donation. Jo Blankenship asked Chesnutt to explore other potential options as well as to put out feelers in the Louisiana library community for building designers with experience in similar situations.

With no other business, Molly Poe moved to adjourn the meeting and Janet Pitre seconded. The motion passed and the meeting adjourned at 5:33.

Respectfully submitted,  
Erin N Chesnutt  
Secretary to the Board