

Beauregard Parish Library
Board of Control Minutes
November 2, 2016

The Library Board of Control met in regular session at 4:30 pm on November 2, 2016 at 205 S. Washington St, DeRidder, La. Present were Anglea Lannen, presiding, Jo Blankenship, Pat Andrews, Elizabeth Brasseaux, Tranquil Crosby, Janet Pitre, Merle Stout, and Erin Chesnutt.

The meeting came to order at 4:36 pm and the board approved the minutes from the previous meeting as presented with the exception of a spelling error in the name "Landreneau" (passed by motion: Andrews; second : Blankenship). With no public participation requested, the board moved to discuss the FY2017 budget proposal.

After much discussion, the board requested amendments to the proposal – particularly verifying personnel expense proposals and breaking out a Capital Project budget – to be presented, reviewed, discussed, and adopted by an ad hoc financial committee before mid-December. This decision was reached unanimously by Pitre's motion, seconded by Blankenship and the committee will consist of Lannen, Blankenship, Andrews, and Poe. This committee will approve a budget proposal and set a time for a public hearing on that budget proposal. In a related discussion, Blankenship requested that Chesnutt get clarification on a note made by our auditor on our FY 2015 financial report.

In discussing rural branches and expansion, the board directed Chesnutt to begin piecing a desired layout for the East Beauregard branch. Chesnutt announced that she will meet with the Sheriff in Ragley next week regarding the South Beauregard branch services and invited the trustees to join.

Lannen, reporting on the Financial / Salary Scale committee's behalf indicated a need to turn the scale over to the director for additional details on job descriptions. Lannen also discussed a need for increased public awareness of BPL's offerings. On motion of Andrews, seconded by Brasseaux, the board authorized Chesnutt to advertise for a Public Relations position.

Trustee training was tabled for a future meeting and quarterly reports were provided for perusal. With no other business, Brasseaux moved to adjourn the meeting; Andrews seconded, and the meeting closed at 6:00 pm